

KINNAIRD COLLEGE FOR WOMEN



VACANT POSITIONS

Kinnaird College for Women invites applications from bright & motivated candidates for the following positions:

ADMINISTRATIVE & ACADEMIC SUPPORT POSITIONS

Department	Position	Age Limit (Years)	Qualification and Experience	Skill Set
Chemistry	Laboratory Attendant (Males Only)	25-50	<ul style="list-style-type: none">• Intermediate• Preferably 02 years of experience in relevant field	<ul style="list-style-type: none">• Good Communication Skills
Physics	Laboratory Attendant (Males Only)	25-50	<ul style="list-style-type: none">• Intermediate• 01 year of experience in relevant field	<ul style="list-style-type: none">• Good Communication Skills
Zoology/Biology	Laboratory Attendant (Males Only)	25-50	<ul style="list-style-type: none">• Intermediate• Preferably 02 years of experience in relevant field	<ul style="list-style-type: none">• Good Communication Skills
Kinnaird Archive Centre	Attendant (Males Only)	25-50	<ul style="list-style-type: none">• Intermediate• Preferably 02 years of experience in relevant field	<ul style="list-style-type: none">• Computer Literate• Know how of Adobe Photoshop, Light Room and Scanning
Administration	Cleaner	23-35	<ul style="list-style-type: none">• Preferably Literate• Preferably 03 years of experience in relevant field	<ul style="list-style-type: none">• Energetic & Enthusiastic with sound health

Only those candidates may apply who fulfill the above eligibility criteria.

INSTRUCTIONS FOR APPLICANTS

Applications consisting of the following must reach Kinnaird College for Women by September 15, 2017 at the address mentioned in the end or at Gate Office of the College:

- Application must be submitted on prescribed JOB APPLICATION FORM, which may be downloaded from the College web site <http://www.kinnaird.edu.pk/> or can be taken from Gate Office of the College.
- Job Application, along with the attested copies of CNIC & all relevant documents (certificates and experience letters) should be submitted.
- Incomplete / late applications will not be entertained.
- No TA/DA will be paid when called for an interview.

Kinnaird College for Women reserves the right to reject any or all applications, without assigning any reason. Only short listed candidates will be invited for an interview.

All applications should be addressed to:

The Principal
Kinnaird College for Women, 93-Jail Road, Lahore.
Tel: 042-99203781-84
<http://www.kinnaird.edu.pk/>