

KINNAIRD COLLEGE FOR WOMEN



VACANT POSITIONS

Kinnaird College for Women invites applications from bright and motivated candidates for the following positions: (*Males only*)

ADMINISTRATION & ACADEMIC SUPPORT POSTIONS			
Department	Position	Qualification and Experience	Skills Set
Chemistry	Laboratory Assistant	<ul style="list-style-type: none">• Preferably Bachelors• Preferably 02 years of experience in relevant field• Must have good knowledge about Chemistry	<ul style="list-style-type: none">• Good Communication Skills• Able to handle chemical solutions, apparatus and equipments• Able to train Laboratory Attendants
Transport	Driver	<ul style="list-style-type: none">• Literate preferably Matric• 05 years experience in the relevant field	<ul style="list-style-type: none">• Must have PSV/HTV Heavy Duty License
Administration	Cleaner	<ul style="list-style-type: none">• Preferably Literate• Preferably experienced	<ul style="list-style-type: none">• Hardworking, energetic, with sound health

Only those candidates may apply who fulfill the above eligibility criteria.

INSTRUCTIONS FOR APPLICANTS

Applications consisting of the following must reach Kinnaird College for Women by March 02, 2018 at the address mentioned in the end or at Gate Office of the College:

- Age of the applicant should be between 25 years – 45 years on February 01, 2018.
- Application must be submitted on prescribed JOB APPLICATION FORM, which may be downloaded from the College web site <http://www.kinnaird.edu.pk/> or can be taken from Gate Office of the College.
- Job Application, along with the attested copies of CNIC & all relevant documents (certificates and experience letters) should be submitted.
- Incomplete / late applications will not be entertained.
- No TA/DA will be paid when called for an interview.

Kinnaird College for Women reserves the right to reject any or all applications, without assigning any reason. Only short listed candidates will be invited for an interview.

All applications should be addressed to:

The Principal
Kinnaird College for Women, 93-Jail Road, Lahore.
Tel: 042-99203781-84
<http://www.kinnaird.edu.pk/>