

KINNAIRD COLLEGE FOR WOMEN



VACANT POSITION

Kinnaird College for Women invites applications from bright and motivated candidates for the following position: (*Males Only*)

ACADEMIC SUPPORT POSITION		
NON-LINEAR EDITOR (Media Studies)		
Qualification and Experience	Job Profile	Skill Set
<ul style="list-style-type: none">• Intermediate• Non-Linear Editor (NLE) Diploma would be preferred• Preferably 02 years of experience in relevant field	<p>The incumbent will be responsible for on-site installation of equipment, racks, and cabling. He will be responsible for editing of documentaries, news packages, drama and film. He will also treat the raw footage into a final electronic project with proper sound adjustment and applying effects (video and audio) when required.</p>	<ul style="list-style-type: none">• Good working knowledge of Window 7, Mac computer systems• Able to Read and reference CAD drawings and run lists• Able to troubleshoot common signal flow issues• Knowledge of professional Broadcast and Production equipment• Basic understanding of Ethernet routing and switching• Experience with Adobe Premiere, Apple FCP, or Avid systems is a plus• NAS, SAN, Archive, Digital Asset Management System experience is a plus

Only those candidates may apply who fulfill the above eligibility criteria.

INSTRUCTIONS FOR APPLICANTS

Applications consisting of the following must reach Kinnaird College for Women by November 26, 2018 through registered mail at the address mentioned in the end:

- Age of the applicant should be between 25 – 45 years as on October 01, 2018.
- Application must be submitted on prescribed JOB APPLICATION FORM, which may be downloaded from the College web site <http://www.kinnaird.edu.pk/> or can be taken from Gate Office of the College.
- Job Application, along with the attested copies of CNIC & all relevant documents (certificates and experience letters) should be submitted
- Incomplete / late applications will not be entertained.
- No TA/DA will be paid when called for an interview.

Kinnaird College for Women reserves the right to reject any or all applications, without assigning any reason. Only short listed candidates will be invited for an interview. All applications should be addressed to:

The Principal
Kinnaird College for Women, 93-Jail Road, Lahore.
Tel: 042-99203781-84
<http://www.kinnaird.edu.pk/>